

II Faculty Organization

1. Kwasei Gakuin University Faculty Members

(Table 2)

Undergraduate School, Department, etc.		Full-time Instructor										Assistant	Number of Full-time Instructors Required by Standards for Establishment of Universities	Number of Enrolled Students per Full-time Instructor [Table 4 (B)/Total (A)]	Part-time Instructor	Note	
		Professor		Associate Professor		Lecturer		Assistant Professor		Total (A)							
			Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)						
School of Theology		6	0	4	0	0	0	2	0	12	0	0	8	4	11.9	0	
School of Theology Subtotal		6	0	4	0	0	0	2	0	12	0	0	8	4	11.9	(24)	Administrative Assistant 4 Teaching Assistant 5 Learning Assistant 3
School of Humanities	Department of Culture and History	23	0	2	0	0	0	1	0	26	0	0	12	6	43.0	0	
	Department of Integrated Psychological Science	14	0	0	0	0	0	0	0	14	0	0	9	5	49.9	0	
	Department of Literature and	28	0	3	0	0	0	1	0	32	0	0	13	7	41.9	0	
School of Humanities Subtotal		65	0	5	0	0	0	2	0	72	0	2	34	18	43.9	(236)	(Assistant: Contract Assistant 2) Administrative Assistant 7 Teaching Assistant 38 Learning Assistant 23
School of Sociology	Department of Sociology	30	0	12	2	0	0	0	0	42	2	0	28	14	64.3	0	
	General Education, etc.	7	0	2	0	0	0	0	0	9	0	0	0	0	0.0	0	
School of Sociology Subtotal		37	0	14	2	0	0	0	0	51	2	0	28	14	53.0	(145)	Senior Teaching Assistant 2 Administrative Assistant 1 Teaching Assistant 16 Learning Assistant 15
School of Law and Politics	Department of Law	26	0	1	0	0	0	0	0	27	0	0	22	11	81.6	0	
	Department of Political Science	10	1	1	0	0	0	1	0	12	1	0	11	6	56.8	0	
	General Education, etc.	12	0	1	0	0	0	0	0	13	0	0	0	0	0.0	0	
School of Law and Politics Subtotal		48	1	3	0	0	0	1	0	52	1	0	33	17	55.4	(185)	Senior Teaching Assistant 3 Teaching Assistant 14 Learning Assistant 20

School of Economics	Specialized Education	32	0	7	0	1	0	0	0	40	0	0	29	15	72.6	0	(Lecturer: IEFL 4)
	General Education, etc.	8	0	5	0	4	4	0	0	17	4	0	0	0	0.0	0	
School of Economics Subtotal		40	0	12	0	5	4	0	0	57	4	0	29	15	50.9	(132)	Administrative Assistant 2 Teaching Assistant 13 Learning Assinsant 25
Undergraduate School, Department, etc.		Full-time Instructor										Assistant	Number of Full-time Instructors Required by Standards for Establishment of Universities	Number of Enrolled Students per Full-time Instructor [Table 4 (B)/Total (A)]	Part-time Instructor	Note	
		Professor		Associate Professor		Lecturer		Assistant Professor		Total (A)							
		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)							Professors among them
School of Business Administration	Specialized Education	29	0	3	1	0	0	7	5	39	6	0	28	14	68.7	0	
	General Education, etc.	8	0	3	0	0	0	0	0	11	0	0	0	0	0.0	0	
School of Business Administration Subtotal		37	0	6	1	0	0	7	5	50	6	0	28	14	53.6	(113)	Senior Teaching Assistant 2 Administrative Assistant 1 Teaching Assistant 24 Learning Assistant 14
School of Science and Technology	Department of Mathematical Sciences	10	0	1	0	0	0	0	0	11	0	0	8	4	30.0	0	
	Department of Physics	9	0	2	0	0	0	0	0	11	0	0	8	4	32.4	0	
	Department of Nanotechnology for Sustainable Energy	7	0	2	0	1	0	0	0	10	0	0	8	4	5.5	0	
	Department of Chemistry	7	0	3	0	0	0	4	4	14	4	0	8	4	21.5	0	
	Department of Applied Chemistry for Environment	9	0	1	0	0	0	6	6	16	6	0	8	4	4.4	0	
	Department of Bioscience	6	0	2	0	0	0	6	6	14	6	0	8	4	22.5	0	
	Department of Biomedical Chemistry	6	0	3	0	0	0	7	7	16	7	0	8	4	3.9	0	
	Department of Informatics	10	0	1	0	0	0	0	0	11	0	0	8	4	28.6	0	
	Department of Human System Interaction	10	0	1	0	0	0	0	0	11	0	0	8	4	29.1	0	
	General Education, etc.	2	0	3	0	12	11	0	0	17	11	0	0	0	0.0	0	(Lecturer: Assistant Professor 1, IEFL 11)

School of Science and Technology Subtotal		76	0	19	0	13	11	23	23	131	34	8	72	36	16.3	(22)	(Assistant: Contract Assistant 8) Laboratory Technician 4 Senior Teaching Assistant 1 Teaching Assistant 171 Learning Assistant 31
School of Policy Studies	Department of Policy Studies	19	0	5	0	2	2	2	2	28	4	0	14	7	25.1	0	(Lecturer: ALE 2)
	Department of Applied Informatics	8	0	2	0	1	0	0	0	11	0	0	10	5	34.3	0	
	Department of Urban Studies	10	0	2	0	0	0	0	0	12	0	0	10	5	26.3	0	
	Department of International Policy Studies	8	0	3	0	1	0	0	0	12	0	0	10	5	35.1	0	
	General Education, etc.	0	0	0	0	8	8	0	0	8	8	0	0	0	0.0	0	(Lecturer: ALE 8)
School of Policy Studies Subtotal		45	0	12	0	12	10	2	2	71	12	0	44	22	33.9	(102)	(Assistant: Contract Assistant 2) Senior Teaching Assistant 5 Administrative Assistant 4 Teaching Assistant 7 Student Assistant 73 Learning Assistant 37

Undergraduate School, Department, etc.		Full-time Instructor										Assistant	Number of Full-time Instructors Required by Standards for Establishment of Universities	Number of Enrolled Students per Full-time Instructor [Table 4 (B)/Total (A)]	Part-time Instructor	Note	
		Professor		Associate Professor		Lecturer		Assistant Professor		Total (A)							
			Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)						
School of Human Welfare Studies	Department of Social Work	12	0	2	1	1	0	1	1	16	2	0	10	5	35.8	0	
	Department of Social Organization Development	7	0	2	0	0	0	0	0	9	0	0	8	4	37.1	0	
	Department of Holistic Human Sciences	9	0	2	0	0	0	1	1	12	1	0	10	5	36.3	0	
	General Education, etc.	2	0	1	0	1	1	1	1	5	2	0	0	0	0.0	0	(Lecturer : IEFL1)
School of Human Welfare Studies Subtotal		30	0	7	1	2	1	3	3	42	5	5	28	14	32.0	(93)	(Assistant: Laboratory Assistant 5) Senior Teaching Assistant 1 Administrative Assistant 1 Teaching Assistant 12 Learning Assistant 9
School of Education	Department of Education	31	0	12	2	1	0	0	0	44	2	0	17	9	24.7	0	
	General Education, etc.	1	0	0	0	0	0	0	0	1	0	0	0	0	0.0	0	
School of Education Subtotal		32	0	12	2	1	0	0	0	45	2	0	17	9	33.2	(95)	Administrative Assistant 7 Teaching Assistant 6 Learning Assistant 28
School of International Studies	Department of International Studies	24	0	7	2	2	2	0	0	33	4	0	17	9	38.6	0	
	General Education, etc.	0	0	0	0	11	11	0	0	11	11	0	0	0	0.0	0	(Lecturer: Assistant Professor(Fixed-term system D 3, IEFL 5, Full-time Instructors for Language Education 3)
School of International Studies Subtotal		24	0	7	2	13	13	0	0	44	15	0	17	9	29.0	(70)	Administrative Assistant 4 Teaching Assistant 4 Learning Assistant 10
(Other Undergraduate School Educational Institute)		0	0	0	0	0	0	0	0	0	0						
Number of Full-time Instructors Designated According to the University's Admission Capacity													178	89			
Undergraduate School Total		440	1	101	8	46	39	40	33	627	81	15	516	261		1,217	

Graduate School/Department		Full-time Instructor				Assistant	Number of Full-time Instructors Required by Standards for Establishment of Universities			Part-time Instructor	Note
		Research Instructor Total Number	Professors Included in the Total	Assistant Research Instructor	Total		Research Instructor Total Number	Professors Included in the Total	Assistant Research Instructor		
Graduate School of Theology	Graduate Department of Theology (Master's Course)	8	6	1	9	0	2	2	3	0	
	Graduate Department of Theology (Doctoral Course)	5	5	4	9	0	2	2	3	0	
Graduate School of Theology Subtotal		13	11	5	18	0	4	4	6	(2)	
Graduate School of Humanities	Graduate Department of Culture and History (Master's Course)	26	25	2	28	0	4	3	3	0	
	Graduate Department of Culture and History (Doctoral Course)	25	25	3	28	0	4	3	3	0	
	Graduate Department of Integrated Psychological Sciences (Master's Course)	17	17	1	18	0	3	2	3	0	
	Graduate Department of Integrated Psychological Sciences (Doctoral Course)	14	14	0	14	0	2	2	3	0	
	Graduate Department of Literature and Linguistics (Master's Course)	30	27	1	31	0	3	2	2	0	
	Graduate Department of Literature and Linguistics (Doctoral Course)	28	26	3	31	0	3	2	2	0	
Graduate School of Humanities Subtotal		140	134	10	150	0	19	14	16	(51)	
Graduate School of Sociology	Graduate Department of Sociology (Master's Course)	37	28	0	37	0	3	2	3	0	
	Graduate Department of Sociology (Doctoral Course)	20	20	17	37	0	3	2	3	0	
Graduate School of Sociology Subtotal		57	48	17	74	0	6	4	6	(10)	

Graduate School of Law and Politics	Graduate Department of Law and Politics (Master's Course)	37	35	2	39	0	5	4	5	0
	Graduate Department of Political Sciences (Doctoral Course)	19	19	4	23	0	3	2	3	0
	Graduate Department of Basic Studies of Law (Doctoral Course)	6	6	1	7	0	3	2	3	0
	Graduate Department of Civil and Criminal Law (Doctoral Course)	16	16	2	18	0	3	2	3	0
Graduate School of Law and Politics Subtotal		78	76	9	87	0	14	10	14	(18)
Graduate School of Economics	Graduate Department of Economics (Master's Course)	40	33	1	41	0	5	4	4	0
	Graduate Department of Economics (Doctoral Course)	33	33	8	41	0	5	4	4	0
Graduate School of Economics Subtotal		73	66	9	82	0	10	8	8	(4)
Graduate School of Business Administration	Graduate Department of Business Administration (Master's Course)	31	29	0	31	0	5	4	4	0
	Graduate Department of Business Administration (Doctoral Course)	24	24	7	31	0	5	4	4	0
Graduate School of Business Administration Subtotal		55	53	7	62	0	10	8	8	(4)

Graduate School/Department		Full-time Instructor			Assistant	Number of Full-time Instructors Required by Standards for Establishment of Universities			Part-time Instructor	Note	
		Research Instructor		Assistant Research Instructor		Total	Research Instructor				Assistant Research Instructor
		Total Number	Professors Included in the Total				Total Number	Professors Included in the Total			
Graduate School of Science and Technology	Graduate Department of Mathematical Sciences (Master's Course)	10	10	1	11	0	4	3	3	0	
	Graduate Department of Mathematical Sciences (Doctoral Course)	9	9	2	11	0	4	3	3	0	
	Graduate Department of Physics (Master's Course)	16	16	6	22	0	4	3	3	0	
	Graduate Department of Physics (Doctoral Course)	12	12	10	22	0	4	3	3	0	
	Graduate Department of Chemistry (Master's Course)	16	16	5	21	0	5	4	2	0	
	Graduate Department of Chemistry (Doctoral Course)	11	11	10	21	0	4	3	3	0	
	Graduate Department of Biosciences (Master's Course)	12	12	6	18	0	5	4	2	0	
	Graduate Department of Biosciences (Doctoral Course)	10	10	8	18	0	4	3	3	0	
	Graduate Department of Informatics (Master's Course)	10	10	1	11	0	4	3	3	0	
	Graduate Department of Informatics (Doctoral Course)	7	7	4	11	0	4	3	3	0	
	Graduate Department of Human System Interaction (Master's Course)	10	10	1	11	0	4	3	3	0	
	Graduate Department of Human System Interaction (Doctoral Course)	6	6	5	11	0	4	3	3	0	
	Graduate School of Science and Technology Subtotal	129	129	59	188	0	50	38	34	(17)	

Graduate School/Department		Full-time Instructor			Assistant	Number of Full-time Instructors Required by Standards for Establishment of Universities			Part-time Instructor	Note	
		Research Instructor		Assistant Research Instructor		Total	Research Instructor				Assistant Research Instructor
		Total Number	Professors Included in the Total				Total Number	Professors Included in the Total			
Graduate School of Policy Studies	Graduate Department of Policy Studies (Master's Course)	50	44	6	56	0	5	4	5	0	
	Graduate Department of Policy Studies (Doctoral Course)	21	21	35	56	0	5	4	5	0	
Graduate School of Policy Studies Subtotal		71	65	41	112	0	10	8	10	(3)	
Graduate School of Language, Communication and Culture	Graduate Department of Language, Communication and Culture (Master's Course)	35	31	6	41	0	3	2	2	0	
	Graduate Department of Language, Communication and Culture (Doctoral Course)	26	26	15	41	0	3	2	2	0	
Graduate School of Language, Communication and Culture Subtotal		61	57	21	82	0	6	4	4	(24)	Teaching Assistant 5
Graduate School of Human Welfare Studies	Graduate Department of Human Welfare Studies (Master's Course)	25	24	0	25	0	3	2	3	0	
	Graduate Department of Human Welfare Studies (Doctoral Course)	12	12	13	25	0	3	2	3	0	
Graduate School of Human Welfare Studies Subtotal		37	36	13	50	0	6	4	6	(2)	
Institute of Business and Accounting	Advanced Management Course (Doctoral Course)	15	15	11	26	0	5	4	4	0	
Institute of Business and Accounting Subtotal		15	15	11	26	0	5	4	4	(39)	Administrative Assistant 3 Teaching Assistant 4
Graduate School of Education	Graduate Department of Education (Master's Course)	29	25	0	29	0	3	2	3	0	
	Graduate Department of Education (Doctoral Course)	18	16	11	29	0	3	2	3	0	



Graduate School of Education Subtotal		47	41	11	58	0	6	4	6	(3)							
Graduate School of International Studies	Graduate Department of International Studies (Master's Course)	25	20	0	25	0	5	4	4	0							
	Graduate Department of International Studies (Doctoral Course)	11	11	14	25	0	5	4	4	0							
Graduate School of International Studies Subtotal		36	31	14	50	0	10	8	8	(3)							
Graduate School Total		812	762	227	1,039	0	156	118	130	180							
Professional Graduate School		Full-time Instructor										Assistant	Number of Full-time Instructors Required by Standards for Establishment of Universities	Ratio of Professors among Full-time Instructors (%)	Ratio of Instructors with Practical Experience among Full-time Instructors (%)	Note	
		Professor		Associate Professor		Lecturer		Assistant Professor		Total (A)							
			Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)						
Law School Graduate Law School	Full-time Instructor	15	0	3	0	0	0	0	0	18	0	0					
	Full-time (Concurrent) Instructor	0	0	0	0	0	0	0	0	0	0	0					
	Instructors with Practical Experience (Contracted Full-time Instructor)	5	5	1	1	0	0	0	0	6	6	0					
		0	0	0	0	0	0	0	0	0	0	0					
Graduate Law School Subtotal		20	5	4	1	0	0	0	0	24	6	0				Administrative Assistant 3 Teaching Assistant 6 Part-time lecturer 10	
Institute of Business and Accounting Business School	Full-time Instructor	12	0	5	0	0	0	0	0	17	0	0					
	Full-time (Concurrent) Instructor	0	0	0	0	0	0	0	0	0	0	0					
	Instructors with Practical Experience (Contracted Full-time Instructor)	6	6	2	2	2	2	0	0	10	10	0					
		0	0	0	0	0	0	0	0	0	0	0					
Business School Subtotal		18	6	7	2	2	2	0	0	27	10	0					
Institute of Business and Accounting Accounting School	Full-time Instructor	9	0	2	0	0	0	0	0	11	0	0					
	Full-time (Concurrent) Instructor	0	0	0	0	0	0	0	0	0	0	0					
	Instructors with Practical Experience (Contracted Full-time Instructor)	4	4	1	1	0	0	0	0	5	5	0					
		0	0	0	0	0	0	0	0	0	0	0					
Accounting School Subtotal		13	4	3	1	0	0	0	0	16	5	0					
Institute of Business and Accounting Subtotal		31	10	10	3	2	2	0	0	43	15	0				Administrative Assistant 3 Teaching Assistant 4 Part-time lecturer 39	
Graduate School Total		51	15	14	4	2	2	0	0	67	21	0					

Center, Institute, etc.	Full-time Instructor										Assistant	Number of Full-time Instructors Required by Standards for Establishment of Universities	Number of Enrolled Students per Full-time Instructor [Table 4 (B)/Total (A)]	Part-time Instructor	Note
	Professor		Associate Professor		Lecturer		Assistant Professor		Total (A)						
		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)		Special Professor (included in the total)					
Language Center	0	0	1	1	27	27	0	0	28	28	0			26	(Associate Professor: Contract Assistant Professor of English 1) (Lecturer: Special Language Instructors 7, Full-time Instructors for Language Education 20)
Center for Research into and Promotion of Higher Education	0	0	1	1	1	1	0	0	2	2	0			0	Laboratory Technician 2
Research Center for Christianity and Culture	1	0	0	0	0	0	0	0	1	0	0			0	
Research Center for Teacher Development	5	1	1	0	0	0	0	0	6	1	0			35	
Center for Common Educational Programs	1	1	0	0	0	0	0	0	1	1	0			110	Student Assistant 27 Learning Assistant 8
Institute for Human Rights Research and Education	0	0	0	0	0	0	0	0	0	0	0			0	
Institute for Industrial Research	0	0	1	1	0	0	0	0	1	1	0			0	
Center for Japanese Language Education	0	0	1	1	4	4	0	0	5	5	0			17	(Associate Professor: Special contract 1) (Lecturer: Full-time Instructors for Japanese 4) Learning Assistant 9
Institute for the Research of Disaster Area Reconstruction	1	1	1	1	0	0	0	0	2	2	0			0	Research Assistant 1
Institute for Advanced Social Research	0	0	0	0	0	0	0	0	0	0	0			0	Research Assistant 1 Full-time Researcher of Institute for Advanced Social Research 3
Center for International Education and Cooperation (International Education Program Office is included)	3	3	2	2	0	0	0	0	5	5	0			37	(Professor: Special term-limited Professor 3) (Associate Professor: Associate Professor of Japan-Canada Collaborative Education 1, Cross-cultural College Program 1)
Center for Career Planning and Placement (Career Design Program Office is included)	0	0	0	0	1	1	0	0	1	1	0			5	(Lecturer: Full-time Instructors of Career Design 1)
Sports and Health Sciences Program Office	0	0	0	0	0	0	0	0	0	0	0			10	
University Museum	0	0	0	0	1	1	0	0	1	1	0			0	(Lecturer: Curator 1)
Directly under the President	2	2	0	0	0	0	0	0	2	2	0			0	
Center, Institute, etc., Total	13	8	8	7	34	34	0	0	55	49	0			240	

[Note] 1. Enter the numbers of full-time instructors of undergraduate and graduate schools, professional graduate schools and research centers and institutes of the university in the blank columns. Shaded columns contain formulas.

Count full-time instructors who are leaving the job temporarily due to a leave or sabbatical among full-time instructors. However, do not include “teachers who do not conduct classes” stipulated in Article 11 of the Standards for Establishment of Universities among “Full-time Instructors.”

2. Count term-limited full-time instructors stipulated in the Act on Term of Office of University Teachers, etc., among full-time instructors. Regarding other term-limited instructors such as special professors and guest professors, count only those who are recognized as equivalent to full-time instructors according to their research conditions (only full-time workers) among “Full-time Instructors” and enter the total number of full-time instructors including the number of above mentioned term-limited instructors in the left portion of the “Full-time Instructor” column under the “Professor,” “Associate Professor,” “Lecturer” or “Assistant Professor” columns, and only the number of term-limited full-time instructors included in the total in the “Special Professor (included in the total)” columns. For special professors who do not fall under full-time workers, enter their number in the “Part-time Instructor” column.
3. Do not count a full-time instructor redundantly in several bachelor courses or master’s courses. However, you may count a full-time instructor for several different levels of courses, such as bachelor and master’s courses or master’s and doctoral courses (provided that the person is counted one time in each course).
4. Enter the number of part-time instructors from outside of the university (including those who concurrently hold a post in an associated junior college) in the “Part-time Instructor” column. If a part-time instructor teaches at several departments or graduate departments, count that person in every department (multiple counting is allowed). You may enter the numbers by schools instead of departments according to the structure of the university.
5. Regarding full-time administrative assistants (junior assistants, laboratory support personnel, etc.), teaching assistants (TA) and research assistants (RA), enter their position names and the numbers of the personnel engaged in the positions in the “Notes” column. If there is a department of pharmacology in the university, enter the number of instructors with practical experience in the “Notes” column.
6. In the “Number of Full-time Instructors Required by Standards for Establishment of Universities” column, enter the values that are figured out in accordance with the Appended Tables 1 and 2 of the Standards for Establishment of Universities for undergraduate schools, the 175th Public Notice of the Ministry of Education, Science, Sports and Culture issued in 1999, the “Number of Instructors Employed in Each Department of Graduate Schools” for graduate schools, and the 53th Public Notice of the Ministry of Education, Culture, Sports, Science and Technology issued in 2003, “Requirements Pertaining to Professional Graduate Schools” for professional graduate schools. If a department is established according to an approval that allows the school to use a method of calculation other than that used in this table, enter the values resulting from the calculation and the fact of the approval in the “Notes” column.
7. In the “Assistant” column, enter the number of all assistants engaged in jobs at the university regardless of their affiliations (e.g., an assistant of an undergraduate school who is concurrently engaged in a job at a graduate school must also be counted at the graduate school. An assistant working in master’s, doctoral and professional degree courses in the same school must be counted among the assistants in the respective courses.)

<Regarding undergraduate schools and departments>

8. If there is an independent organization taking charge of a general education course, a foreign language course, a health and physical education course or a teacher-training course, enter the name of the organization and the number of its full-time instructors in the “Other Undergraduate School Educational Institute” column.
9. In the “Number of Enrolled Students per Full-time Instructor” column, enter the values calculated by dividing the number of “Enrolled Students (B)” on Table 4 by the “Total (A)” number of full-time instructors on this table. If there is an organization falling under the “Other Undergraduate School Educational Institute,” proportionally allocate the instructors in the organization according to the volume of admission capacity of each school or department and calculate the Number of Enrolled Students per Full-time Instructor.
10. In the “Full-time Instructor” column, enter the number of full-time instructors including those who teach a course as a full-time instructor at a graduate school as well as its base undergraduate school (e.g., full-time instructors who are assigned to graduate schools teach all courses of undergraduate schools.)
11. If the educational structure and the instructor structure are different from each other at a university, enter appropriately the number of full-time instructors who are in charge of undergraduate school education, taking into account the required number of full-time instructors stipulated in the Standards for the Establishment of Universities.

<Regarding graduate schools>

12. “Research Instructor” refers to instructors who have the qualifications stipulated in clauses of Paragraph 1, Article 9 of the Standards for the Establishment of Universities. “Assistant Research Instructor” refers to instructors who can assist in research instruction. Research instructors and assistant research instructors shall not be classified by whether the person is actually engaged in research instruction or assistance of research instruction, but by which qualification (designated by the university) the person possesses, his/her qualification for research instruction, or his/her qualification for
13. Enter the number of full-time instructors including those who are full-time instructors of an undergraduate school and who also teach at a graduate school in the “Full-time Instructor” column. (e.g.; Full-time instructors who are assigned to undergraduate schools teach all courses of graduate schools.)

<Regarding professional graduate schools>

14. Record the data of professional graduate schools in the “Professional Graduate School” column even if a professional graduate school is established under an existing graduate school.
15. Categorize full-time instructors according to the following definitions and names. Every full-time instructor shall be classified to one category among (1) - (4) without overlapping.
  - (1) Full-time Instructor: Full-time instructors of a professional graduate school of the university excluding those to whom (2), (3) or (4) apply.
  - (2) Full-time (Concurrent) Instructor: Full-time instructors of a professional graduate school who also work as a full-time instructor of other undergraduate or graduate school or the graduate school under which this professional graduate school is established as a graduate department, in conformity with the Supplementary Provision 2 of the Standards for the Establishment of Professional Graduate Schools. However, those who counted among full-time instructors of a doctoral course shall be excluded.
  - (3) Instructors with Practical Experience: Full-time instructors of a professional graduate school who have a practical experience and ability stipulated in Paragraph 1, Article 2 of the 53th Public Notice of The Ministry of Education, Culture, Sports, Science and Technology issued in 2003.
  - (4) Contracted Full-time Instructor: Instructors with practical experience who are recognized as full-time instructors according to Paragraph 2 of the above mentioned article of the above mentioned public notice even if they are not full-time instructors

[Note by KG] 1. Special term-limited instructors, I.E.F.L, Full-time Instructors of Chinese, Korean, Spanish, Special Language Instructors, Special Contract Instructors, Cross-Cultural Collage Program Supporters (Professors/Associate Professors) are included in the total in the “Special Professor(included in the total)” columns among “Full-time Instructor” column.

2. A.L.E in (foreign full-time lecturer), ten of such specially appointed in the number of liberal arts education, such as the Faculty of Policy Management in charge of language education (liberal arts education). Constant management, instructor that you are affiliated departments (the Department of Policy) is also concentrated in liberal arts education. (2012)
3. When you write the explanation about a teacher added up in the table to notes, write into a parenthesis.
4. In the “Number of Full-time Instructors Required by Standards for Establishment of Universities” column, enter the number of Full-time Instructors for the admission capacity on the school regulations.