

Kwansei Gakuin University
School of International Studies
Entrance Examination Information for
International Students for 2023
【International Admission】

Online Application

(Revised on July 15, 2022)

Kwansei Gakuin University
School of International Studies

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In this handbook, all dates and times are based on Japan Time.

Entrance Examination for International Students

About Kwansei Gakuin University

Kwansei Gakuin University was founded in 1889 by Dr. Walter Russell Lambuth, an American missionary from the Methodist Episcopal Church, South. The University has had a long tradition of accepting international students and an openness to internationalization, as shown by the large number of international teaching staff on its faculty. Globalization has encouraged large numbers of our students to study abroad as well as facilitated the inward flow of international students into Japan. Kwansei Gakuin University has long been highly receptive to international students, while its School of International Studies (SIS) has planned from the outset to have a vibrant English-speaking international student community on campus.

Accordingly, the SIS offers a variety of different types of entrance examinations, which designed to facilitate the acceptance of a diverse range of English-speaking students, while offering a substantial part of its curriculum in English.

We expect the international students who express an interest in studying at the School of International Studies at Kwansei Gakuin University to become “world citizens” who support and serve not only their home country but also utilize their knowledge and experiences gained at Kwansei Gakuin University for the benefit of humanity as a whole.

<Admission Information>

1. **Expected Intake**

Examination Type	Eligible Applicants	Intake
First Examination* ¹	Applicants whose first language is English or who meet our English proficiency requirements.	15 students
Second Examination* ¹		

*¹ Applicants who applied for First Examination can also apply for Second Examination.

Students who are admitted to the SIS through this admission process will be enrolled as English-based International Students. English-based International Students are those whose first language is English or who have a demonstrable high level of English as their second language and must take the Japanese language course as a compulsory first foreign language. The second foreign language courses are not available to those students. Participation in study-abroad programs is not a requirement for graduation as it is for regular Japanese students. Those who wish to participate in such programs may do so, however, they may not be able to graduate in four years.

2. **Qualifications of Applicants**

Those who have a strong desire to study at the School of International Studies are eligible to apply, and they must satisfy the following criteria:

- (1) Applicants must be at least 18 years of age at the time of enrollment and have completed or are expected to complete their 12 years of formal education by March 2023 at an educational institution overseas.

Additionally, applicants who meet either one of the conditions below are also eligible to apply for this program.

- a) Applicants who have enrolled for total 4 years or less at elementary, junior and high schools under the School Education Act of Japan.
- b) Applicants who have enrolled for total 2 years or less at junior high and high schools under the School Education Act of Japan.

*We may consider those enrollment periods, which they enrolled in educational institutions accredited by MEXT (Ministry of Education, Culture, Sports, Science, and Technology, Japan) in overseas, as they had enrolled in elementary, junior high, and high schools under the School Education Act of Japan.

- (2) Applicants whose first language is not English are required to satisfy one of the following English proficiency requirements:

A minimum score of TOEFL iBT® TEST 71, TOEIC® L&R TEST 680, IELTS 6.0, and EIKEN pre-first grade or higher. These test scores must be taken within two years prior to application except for EIKEN.

***A score of the TOEFL iBT® Home Edition is NOT accepted.**

(Note)

1. Applicants must fulfill the above English proficiency requirement to demonstrate their ability to participate in lectures and seminars conducted in English. It is also advisable that they have a working knowledge of the Japanese language.
2. We acknowledge that each country has its own unique system of formal education. If you have any inquiries concerning your eligibility, please contact the SIS office (kgusis@kwansei.ac.jp) at least one month before the application period starts.
3. Following successful admission to Kwansei Gakuin University, applicants must complete their “homework assignments” (preparatory study materials) before commencing their studies at the SIS. Details will be provided to each successful applicant at a later date.

3. Application Period

Examination Type	Application Period
First Examination	Wednesday, August 24 – Friday, September 2, 2022
Second Examination	Monday, October 24 – Monday, November 7, 2022

4. Submission of Application Documents

All the application documents listed below (5. Application Documents) must be submitted on the online application system “The Admission Office (TAO)” during the application period.

The Admission Office (TAO): <https://admissions-office.net/en/portal>



(Note)





1. The online application forms can be viewed and filled in only during the application period.
2. For details on how to apply on TAO, please download the “TAO Applicant’s Manual” at the page below.



TAO Applicant’s Manual: <https://global.kwansei.ac.jp/academics/undergraduate/admission>


5. Application Documents


Please refer to instructions on TAO for more information on how to complete and submit each document.

*Documents marked with the image icon () should be submitted as an image file (JPEG, JPG, or PNG) and documents marked with the PDF icon () should be submitted as a PDF file.

<p>①   Admission Application Form I</p>	<p>Please refer to 6. Entrance Examination Fee section on pages 7 to 9 for details.</p>
<p>②  Admission Application Form II</p>	<p>Please complete the provided Admission Application Form II. A passport size photo (4cm x 3cm) taken within three months prior to the application must also be uploaded in image file format.</p>
<p>③  Official Transcript and Graduation Certificate from High School</p> <p>* Original transcript and graduation certificate must be submitted at the time of Enrollment Procedure II.</p>	<p>Please submit the official transcripts of all successfully completed semesters at high school, and graduation certificate or equivalent.</p> <p>* Documents provided in Japanese, English, and Chinese are acceptable. Those written in a language other than the above three languages must be accompanied by translation certified by your embassy or consulate in Japan.</p> <p>- If you have not graduated from a high school at the time of application but are expected to graduate by the time of enrollment, you must submit an official letter from the institution. The letter must include the expected date of graduation.</p> <p>- You must submit an official certificate to prove your academic ability equivalent to the high school graduates if you have not graduated from high school for some reason.</p>

<p>④  Official Transcript and Attendance Record from Japanese Language School</p>	<p>Applicants who are studying at a Japanese language school at the time of application are required to submit their official transcripts and attendance records.</p>																														
<p>⑤  Standardized Test Scores</p>	<p>While you can apply to the program without any of the following, it is desirable to include one of the listed test score certificates in your application.</p> <p>- If you do not have any of those but have other documents to demonstrate your academic ability objectively and comprehensively, you may submit them instead. For example, scores of SAT®, SAT Subject Tests™, or ACT® (optionally with Writing), International Baccalaureate® (IB) with six selected subjects final results (You may submit tentative results issued by your IB counselor at the time of application.), or result of any other general high school graduate-level standardized test in your country (more than four subjects with background information about the test and other documents you deem relevant to support your application.)</p> <table border="1" data-bbox="480 792 1434 1917"> <tr> <td>China</td> <td>高等教育入学考試</td> </tr> <tr> <td>Korea</td> <td>受学能力試験 (College Scholastic Ability Test: CSAT)</td> </tr> <tr> <td>Taiwan</td> <td>大学学科能力測驗 (General Scholastic Ability Test: GSAT)</td> </tr> <tr> <td>Hong Kong</td> <td>Hong Kong Diploma of Secondary Education Examination (HKDSE)</td> </tr> <tr> <td>Singapore</td> <td>General Certificate of Education Advanced Level (GCE A-Level)</td> </tr> <tr> <td>Vietnam</td> <td>National High School Graduation Examination (NHSGE)</td> </tr> <tr> <td>Thailand</td> <td>Ordinary National Education Test (O-net) or Advanced National Educational Test (A-net)</td> </tr> <tr> <td>Malaysia</td> <td>Sijil Tinggi Persekolahan Malaysia (STPM)</td> </tr> <tr> <td>Indonesia</td> <td>Seleksi Penerimaan Mahasiswa Baru (PMB) or GCE A-Level</td> </tr> <tr> <td>U.S.A</td> <td>SAT®, SAT Subject Tests™, or ACT® (optionally with Writing)</td> </tr> <tr> <td>U.K.</td> <td>GCE with five subjects (Two subjects must be A-Level)</td> </tr> <tr> <td>Canada</td> <td>Provincial examinations (if any)</td> </tr> <tr> <td>Australia</td> <td>New South Wales: Higher School Certificate (HSC) Australian Capital Territory: Australian Capital Territory Senior Secondary Certificate (ACT SSC) Queensland: Queensland Certificate of Education (QCE) Western Australia: Western Australian Certificate of Education (WACE) South Australia: South Australian Certificate of Education (SACE) Victoria: Victorian Certificate of Education (VCE) Tasmania: Tasmanian Certificate of Education (TCE) Northern Territory: Northern Territory Certificate of Education and Training (NTCET)</td> </tr> <tr> <td>France</td> <td>Baccalauréat</td> </tr> <tr> <td>Germany</td> <td>Abitur</td> </tr> </table>	China	高等教育入学考試	Korea	受学能力試験 (College Scholastic Ability Test: CSAT)	Taiwan	大学学科能力測驗 (General Scholastic Ability Test: GSAT)	Hong Kong	Hong Kong Diploma of Secondary Education Examination (HKDSE)	Singapore	General Certificate of Education Advanced Level (GCE A-Level)	Vietnam	National High School Graduation Examination (NHSGE)	Thailand	Ordinary National Education Test (O-net) or Advanced National Educational Test (A-net)	Malaysia	Sijil Tinggi Persekolahan Malaysia (STPM)	Indonesia	Seleksi Penerimaan Mahasiswa Baru (PMB) or GCE A-Level	U.S.A	SAT®, SAT Subject Tests™, or ACT® (optionally with Writing)	U.K.	GCE with five subjects (Two subjects must be A-Level)	Canada	Provincial examinations (if any)	Australia	New South Wales: Higher School Certificate (HSC) Australian Capital Territory: Australian Capital Territory Senior Secondary Certificate (ACT SSC) Queensland: Queensland Certificate of Education (QCE) Western Australia: Western Australian Certificate of Education (WACE) South Australia: South Australian Certificate of Education (SACE) Victoria: Victorian Certificate of Education (VCE) Tasmania: Tasmanian Certificate of Education (TCE) Northern Territory: Northern Territory Certificate of Education and Training (NTCET)	France	Baccalauréat	Germany	Abitur
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<p>⑥  Proof of English Proficiency</p> <p>* Original test score certificate must be submitted at the time of Enrollment Procedure II.</p>	<p>Please submit one of the following test score certificate. The minimum requirements for TOEFL® TEST, TOEIC® TEST, IELTS and the EIKEN test are as follows:</p> <ul style="list-style-type: none"> - TOEFL iBT® TEST: 71 or higher *A score of the TOEFL iBT® Home Edition is NOT accepted. - TOEIC® L&R TEST: 680 or higher - IELTS: 6.0 or higher - EIKEN: pre-first grade or higher <p>The above test scores must be taken within two years prior to application except for EIKEN.</p> <p>*Those who have graduated or are expected to graduate from an educational institution (the most-recently attended institution prior to application) which conducts classes in English are exempt from submitting the above results. A minimum of three years of education at such an institution is required. Applicants who qualify for this category must provide official documents from the institution proving that they have completed at least three years of education in English. The official documents must be either official transcripts or an explanation letter from the principal of the institution.</p>
<p>⑦ Statement of Purpose</p>	<p>Please complete a Statement of Purpose in no less than 450 words.</p>
<p>⑧ Essays on Prescribed Topics</p>	<p>Please choose <u>TWO</u> of the following five statements, and describe your opinions with reasons and/or examples from your own experience, observations, or reading. Each essay should be no less than 600 words excluding the reference list.</p> <ol style="list-style-type: none"> 1. The right of foreigners to participate in the politics of the country of residence should not be allowed. 2. The use of smartphones by elementary and junior high school students is harmful for their healthy growth. 3. Studying mathematics is of no use to live. 4. Globalization will expand national disparity and fix developing countries in a poor state. 5. In order to increase its national strength, Japan should promote popular culture on a policy basis.
<p>⑨ Letter of Recommendation</p>	<ul style="list-style-type: none"> - Your recommender should be a teacher from an educational institution where you were most recently enrolled (high school, Japanese language school, or university) and who knows you well. If you are unable to request such a teacher for any reason, please consult with your educational institution. - Letter of Recommendation must be submitted directly from a recommender to the School of International Studies via TAO. <p><How to Request Your Recommender To Submit a Letter of Recommendation></p> <ul style="list-style-type: none"> - You must send a request email to an institutional email address of your recommender (official email address of the high school, etc.) from “Letter of Recommendation” page on TAO. - Before making a request on TAO, please download the “TAO Recommender’s Manual” at the page below and send it to your recommender. <p>TAO Recommender’s Manual: https://global.kwansei.ac.jp/academics/undergraduate/admission</p>

⑩ Financial Information	Please submit the “Financial Information” to confirm your plan for covering necessary expenses (tuition fees, living costs, etc.) while studying at the School of International Studies.
⑪  Identification Document	<If you are residing in Japan> Please submit a photocopy of the residence card (both sides). <If you are residing outside Japan> Please submit a photocopy of the front page of your passport.
⑫ Japanese Language Assessment	Please complete the “Japanese Language Proficiency Assessment,” which is intended for the SIS to access your Japanese language proficiency to allocate the most appropriate Japanese class to you.

(Note)

1. Applicants with a physical disability who require special consideration should inform the SIS office in advance (TEL: +81-798-54-6072, e-mail: kgusis@kwansei.ac.jp). KGU provides reasonable accommodations to individuals with disabilities.
2. In case any original certificates are submitted directly from any institution, they will not be returned.
3. TOEFL® and TOEIC® are registered trademarks of Educational Testing Service (ETS). This publication is not endorsed or approved by ETS.
4. An application may be revoked if any false information or forgeries are found in your submitted application documents.
5. The SIS office will contact applicants regarding application documents as necessary.

6. Entrance Examination Fee

15,000 Yen

Payment Period:

Examination Type	Entrance Examination Fee Payment Period
First Examination	Wednesday, August 24 – Friday, September 2, 2022
Second Examination	Monday, October 24 – Monday, November 7, 2022

Payment Methods:

“Application Form I” is required to pay the entrance examination fee; please download it on TAO.

There are three ways to pay the entrance examination fee (credit card, bank transfer in Japan, and overseas remittance). Application Form I consists of Forms (A), (B), and (C), and which form(s) to submit depends on the payment method.

1. Payment by credit card:

- (1) If you wish to pay the entrance examination fee by credit card, please access the URL below and follow the instructions. The payment by credit card can be made during the aforementioned payment period. ***Payment on the last day is due by 3:00 p.m.** (Japan Time)

URL: https://pay.f-regi.com/fc/kgu_exam/en/

- (2) When the payment has gone through, please download the Completion of Payment Receipt and submit it with the completed Form (C).
- (3) A service fee (426 yen) will be applied.
- (4) The entrance examination fee is non-refundable. Changes to or cancellation of your application will not be accepted. When making the payment, please make sure to select the correct type of entrance examination:

Examination Type	Title of Examination To Be Selected
First Examination	075 SIS International Admission (First)
Second Examination	076 SIS International Admission (Second)

2. Payment by bank transfer:

<Bank Transfer in Japan>

- (1) Please fill in the Form (A) - (C) and remit the fee over the counter at a bank, using “telegraphic transfer” (電信扱 *denshin atsukai*). On Form (A), check the box for “First Examination” or “Second Examination,” and put the Examination Type code (75) for First and (76) for Second in the blanks of the Reference Number.
- (2) Please make sure that you have obtained a bank stamp on Form (B) and (C) after the payment. Form (B) is your receipt - please retain it as a record of payment, and submit Form (C) to the SIS office. The bank stamp is regarded as the official receipt by Kwansai Gakuin University.

Your application will be deemed valid only when the date of the bank stamp on your application form (Form B and C) falls within the application period. Otherwise, your application will not be considered. Payment through Japan Post Bank, ATMs and internet banking is not accepted. No bank transfer fee will be required if you remit the fee from one of the banks listed on Form (A).

<Overseas Remittance>

- (1) The Japanese bank fee is 2,500 yen. Please remit the sum of **17,500 Japanese yen** during the above period. **The name of the remitter must be that of the applicant. Any bank charges incurred in the applicant’s home country must be borne by the applicant at the time of remittance.**
- (2) Please submit the payment receipt issued by the bank with the completed Form (C).
- (3) Payment through internet banking is not accepted.

When remitting the fee, please use the following banking details.

Type of Remittance:	Telegraphic Transfer
Method of Payment:	Advise and Pay
Paying Bank's Charges, if any:	Payee's Account
Currency:	Japanese Yen (JPY)
Name of Bank:	Sumitomo Mitsui Banking Corporation
SWIFT CODE:	SMBC JPJT
Branch:	Koto Branch
Bank Address:	2-29, Kotoen 3-Chome, Nishinomiya, Hyogo 662-0812 Japan
Type of account:	Ordinary Account [Savings Account]
Account Number:	1000257
Account name:	KWANSEI GAKUIN

(Note)

1. The bank stamp is regarded as the official receipt by Kwansei Gakuin University. Your application will be deemed valid only when the date of the bank stamp falls within the application period. Otherwise, your application will not be considered.
2. If you wish to make the payment in Japan although you reside outside Japan, please consult with the SIS office.
3. The entrance examination fee and associated charges are non-refundable.

7. Examination Procedure

Admission decisions will be made based on screening of submitted documents.

8. Announcement of Examination Results

We announce the examination result on TAO at 9 am on Monday, October 3, 2022 for First Examination and on Friday, December 9, 2022 for Second Examination. Please click "View my screening results" button on the top page of TAO, which appears on the time of announcement.

Additionally, we will post the official examination result document to successful applicants by mail on the announcement day.

Examinee Number will be notified on TAO. If you have not been notified of your Examinee Number by 5 days prior to the announcement of examination results, please contact the SIS office. Examination slip will not be sent by mail.

(Note)

Information pertaining to the screening results will not be provided by telephone.

<Enrollment ▪ Tuition ▪ Financial Assistance>

1. Enrollment

Successful applicants must complete both Procedure I and II described below within the specified time period. They must also complete required procedures to obtain a Certificate of Eligibility so that they can apply for a student visa. **Further details will be available in the enrollment information package which will be sent to successful applicants.**

(1) Procedure I <Payment of Admission Fee>

Please pay the admission fee within the following payment period.

Examination Type	Procedure I Payment Period
First Examination	Monday, October 3 – Friday, October 14, 2022
Second Examination	Friday, December 9 – Tuesday, December 20, 2022

(2) Procedure II <Payment of Tuition and Other Expenses & Submission of Documents>

Please complete the following procedure ① and ② within the designated period.

The detail will be notified by the middle of February 2023 by mail from the SIS office.

① Payment of Tuition and Other Expenses

Payment Period: Tuesday, February 14, 2023 – Friday, March 10, 2023

② Submission of Enrollment Documents

Submission Period: Tuesday, February 14, 2023 – Friday, March 3, 2023

(Note)

1. If applicants, who reside outside Japan, wish to make the payment in Japan, please consult with the SIS office.
2. For overseas remittance, in addition to the Japanese bank charge for accepting remittance from abroad (2,500 yen), you are responsible for any other bank charges incurred at the time of remittance in your home country.
3. The receipt stamp from the bank is regarded as the official receipt by Kwansei Gakuin University.
4. Those who fail to complete the enrollment procedures within the specified periods will be regarded as having no intention of entering the University, and the offer of acceptance will be withdrawn.
5. The admission fee and associated charges are non-refundable, and submitted enrollment documents will not be returned.
6. Payments other than the admission fee are refundable. For details, please refer to the enrollment information package.

2. Orientation

Orientations for International Students are scheduled to be held in late March or early April, 2023. Please see the enrollment information package for details.

3. Entrance Ceremony

The Entrance Ceremony will be held on either April 1 or April 3, 2023 at the Nishinomiya Uegahara Campus. Successful applicants will be informed of the date when it is confirmed.

4. **Tuition and Other Expenses**

Tuition and other expenses for the 2023 enrollee have not been set.

Following is the tuition and other expenses for 2022 enrollees. (Unit: Japanese Yen)

Fees to be paid	2022	2023	2024	2025
Admission Fee	200,000	-	-	-
Tuition (Annual)	983,000	1,143,000	1,143,000	1,143,000
Enhancement Fee	235,000	275,000	275,000	275,000
Total	1,418,000	1,418,000	1,418,000	1,418,000

The total amount above does not include miscellaneous fees (membership fee of Parental Association, Student Co-op fee, and others – a total of 25,500 yen in 2022) as these fees are subject to change.

5. **Scholarships and Financial Assistance**

(1) **KGU Tuition Reduction for Privately-funded International Students**

KGU reduced 25 percent of the tuition fees for all eligible privately-funded and degree-seeking international students holding a “student” status of residence (“student” visa) in the 2022-2023 academic year. Details of this reduction for the 2023-2024 academic year have not been decided.

(2) **KGU Scholarship for International Students**

International students who demonstrate an excellent academic performance and who can prove they are experiencing financial difficulties are eligible to be awarded the “Kwansei Gakuin University Scholarship for International Students.” In principle, all 1st-year students will receive this scholarship, which provides 25 percent of the tuition fees. From the second year onward, it will be decided by the selection process.

(3) **Other Scholarships and Financial Assistance**

Local governments and municipal authorities also offer scholarships for international students studying in Japan. Please see below for details:

■ Japan Students Service Organization (JASSO)

Honors Scholarship for Privately Financed International Students: 48,000 Yen (Monthly)

Number of Successful Applicants in 2021: 60students

※Students may receive (1) and (2), or (1) and (3) at the same time.

6. **Accommodations**

Information on accommodations will be provided to successful applicants along with other admission procedure documents.

7. **Japanese Language Studies**

Students admitted through this entrance examination are required to take the Japanese language course as a compulsory subject.

8. **Status of Residence After Acceptance**

International students must acquire a “student” status of residence (“student” visa) unless they are eligible for another type of residency permit. Kwansei Gakuin University cannot guarantee the successful granting of your “student” status of residence even if you are successful in passing the entrance examination for Kwansei Gakuin University. If you are unable to acquire the above, you will not be eligible to apply for most scholarships and other benefits for international students. We will inform you about the Certificate of Acceptance for a visa (to get “Student” status of residence) in the document package for Procedure I.

(Note)

If your academic record at Kwansei Gakuin University is unsatisfactory, your request for an extension of your status of residence may be rejected by the Japanese immigration authorities.

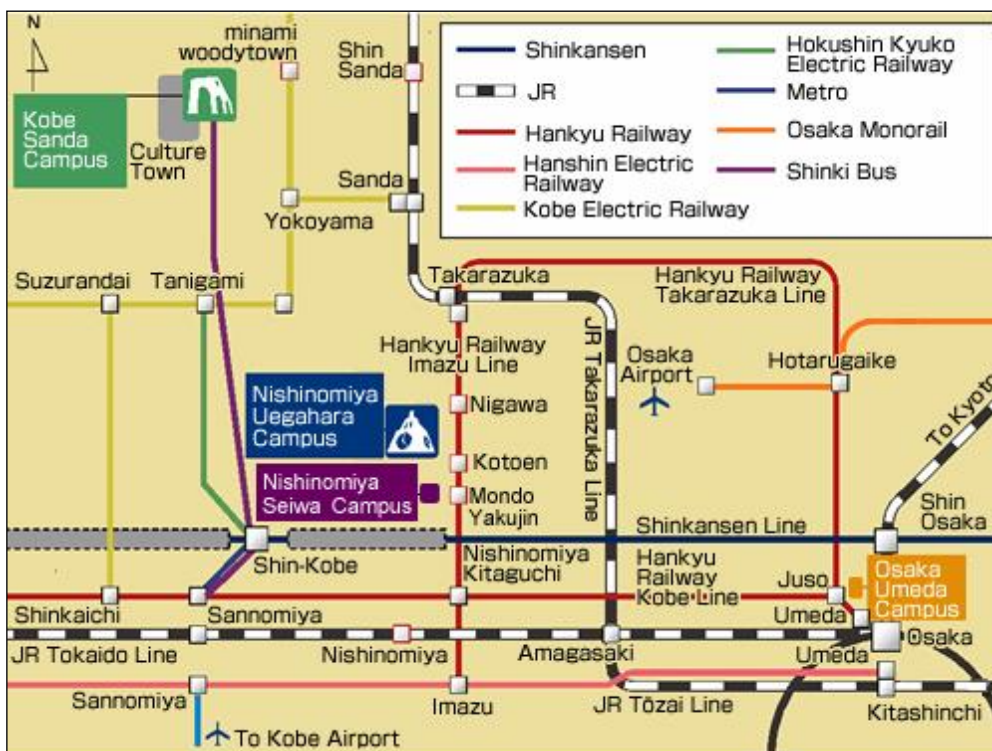
9. **Protection of Personal Information**

Kwansei Gakuin University takes every necessary step, in line with the Personal Information Protection Law, to protect all personal information given to the University at the time of application. The University uses the given information only for contacting applicants when necessary and collecting statistical data for its records. When you enter the University, the following organizations are informed of your personal data by Kwansei Gakuin University for mailing information to your postal address. These organizations also take all necessary measures to protect your personal information.

List of organizations to share student information with Kwansei Gakuin University

Alumni Association of Kwansei Gakuin	All students of Kwansei Gakuin are asked to become members of the Alumni Association of Kwansei Gakuin.
Parental Association of Kwansei Gakuin	Parents and guarantors of students are asked to become members of the Parental Association of Kwansei Gakuin.
Kwansei Gakuin Student Co-op	All students are asked to become members of Kwansei Gakuin Student Co-op at the time of entrance into Kwansei Gakuin University, or its affiliated High School and Junior High School. The organization aims to support student life.

Access Map



Uegahara Campus Map

